



OFFICE OF THE DEPUTY DIRECTOR-GENERAL:

TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING

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TVET LETTERED CIRCULAR KK

DATED: 24 May 2020

**RE: RETURN TO WORK AND COLLEGES BY THE TVET COLLEGE
EMPLOYEES AND STUDENTS**

TO: Regional Managers (*Distribution of Circular by Office of DDG: T*)

Principals (*Distribution of Circular by Office of DDG: T*)

CC: TVET Acting/Regional Directors (*Distribution by Regional Managers*)

Deputy Principals (*Distribution by Principals*)

Council Chairpersons and Members (*Distribution by Principals*)

All Staff members (*Distribution by Principals*)

Dear Colleagues

The Minister of Higher Education, Science and Innovation, Dr BE Nzimande, has in his media statement on the implementation of measures by the Post School Education and Training Sector in response to the covid-19 epidemic, announced the return to TVET Colleges by students.

The Minister indicated that in terms of the tentative calendar that has been drawn up, students will return in a staggered manner as follows:

NATED Trimester (Engineering) students:

N6 and N3: 10 June 2020

N5 and N2: 15 June 2020

N4 and N1: 22 June 2020

NATED Semester (Business Studies) students:

N6: 25 June

N5: 29 June

N4: 06 July

NC (V) Students

Level 4: 13 July

Level 3: 20 July

Level 2: 27 July

PLP STUDENTS

20 July 2020

The return of students based on the above dates necessitates the earlier return of Management and staff members. They will return as follows:

*Principals, Deputy Principals, Campus Managers and other Managers: **01 June 2020***

*Heads of Divisions, Senior Lecturers and selected staff: **03 June 2020***

*Lecturers and other staff: **08 June 2020***

In principle, should any college be affected by different lockdown levels, a campus-based approach will be implemented, in accordance with the permissions and restrictions applicable to those risk-adjusted levels. Wherever campuses are required to remain closed, students must be supported using multi-modal remote learning approaches. Importantly, all colleges are required to have detailed remote learning support plans for students who will not return to campuses during June and during July 2020, as a result of the very gradual phase-in of the different cohorts of students. These plans must be approved by the Regional Office by 03 June 2020.

Furthermore, it is imperative that Colleges ensure full consultation with student and staff stakeholder bodies in the institutional COVID-19 task team, to provide the necessary safeguards on managing risks and ensuring the safe resumption of activities. The role of Councils is also important in ensuring the existence of functional occupational health and safety committees in the college.

Principals and Council Chairpersons are herewith implored to ensure full compliance with, and adherence to the Covid-19 regulations, in accordance with the Minister's call. An approved TVET College Calendar for the 2020 adjusted academic year will be sent to colleges in due course.

For any further enquiries, please do not hesitate to contact Mr Sello Sethusha on Setuhsha.S@dhet.gov.za or on 072 137 4416. I look forward to your support and co-operation as we endeavour to save lives and save the academic year during this challenging and unprecedented time.

Yours sincerely



Ms A Singh

Acting Deputy Director-General

Technical and Vocational Education and Training College

Date: 24 May 2020